



Appendix 1

The Philanthropy Connection (TPC) Committees and Applicable Skills 2017-2018

Each TPC Fellow must participate on a Grant Review Team and at least one additional committee in order to experience first-hand the effort required to generate meaningful, measurable philanthropy. Below please find descriptions of TPC's various committees and the skills needed to participate.

Member Engagement Committee

Committee Goals: The Member Engagement Committee (MEC) is responsible for new member recruitment and member retention, including the Young Philanthropist Initiative. The MEC organizes Connect the Dots events, the Philanthropy Dialogues, the New Member Kickoff, and runs the Annual Meeting held in June. The MEC is always looking for new, exciting ways to connect current and potential members to TPC.

Where we need your help: The MEC needs volunteers to host and support events such as Connect the Dots gatherings, and is always looking for members to help think of creative ways to get and keep members involved.

Grants Committee

Committee Goals: The Grants Committee oversees the grant-making process. This committee's responsibilities include developing the annual grants calendar; researching non-profit organizations eligible for our grants; recruiting and managing Grant Review Teams; and managing the Liaison Program (through which a pair of TPC members serve as the conduit between us and each of our grantees).

Where we need your help: Our grants work is by nature cyclical and takes place over a six-month period beginning in January. To kick off the process, there is a one-month sign-up period in late November for those interested in participating on a Grant Review Team. We are looking for members to serve in leadership roles as Team Captains, Deputies, and Finance Leads, as well as women to help review applications. Roughly 50% of TPC members volunteer on a Grant Review Team.

Marketing and Communication Committee

Committee Goals: The Marketing and Communications (M&C) Committee plans, implements, and manages communications between TPC and all stakeholders (e.g., members and donors, prospective members, the non-profit community, the press). These efforts include a TPC Newsletter, a TPC Update, a social media presence, our PR and media placement, and the maintenance of TPC's signature "look." This committee additionally oversees the website and member portal.

Where we need your help: We need volunteers to help with social media, website maintenance, PR, writing articles, and conducting interviews for our TPC Newsletter and Update, as well as pro bono design and web design efforts.

Other TPC committees include:

- Governance Committee: open to Board members only, per our bylaws;
- Metrics and Analysis Committee;
- Finance Committee: Chaired by the Treasurer, this committee has two additional members